

CURBAR PARISH COUNCIL

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Parish Clerk: Pip Gilbert 07971 195596

Minutes of the Annual Parish Meeting and the Parish Council meeting held on Thursday 14 May 2026 at 6.30pm at the Wesleyan Reform meeting room.

Cllrs present:	Rob Scott (Chair)	Charlotte Cooper
	Alexa Masterhorn	
Others present:	Pip Gilbert (Locum Clerk)	Mark Gillott
	Kathy Gillott	Roger Lownsbrough
	Thomas Cooper	

Annual Parish Meeting

0526/01a Chairs Report – The Chair presented his annual report to those present on Council business and issues affecting the parish over the last 12 months. The report can be found on the Council website and noticeboards.

0526/02a Parishioners View – Kathy Gillott requested a dog waste bin is installed near the stile off Cliff Lane, close to footpath 17. Action for the Clerk to request one from Derbyshire County Council (DCC).

Parish Meeting

0526/01 Apologies for absence – Cllr Games, Cllr Denver, Susan Hobson (DCC) and Helen Froggatt (DDDC).

0526/02 Variation of Order of Business – None.

0526/03 Election of Chair – The Council resolved to elect Cllr Scott as the Chair.

0526/04 Election of Vice-Chair – The Council resolved to elect Cllr Denver as Vice-Chair. Action Clerk to confirm Cllr Denver is prepared to accept the post.

0526/05 Appointment of the HR Committee – It was resolved to appoint Cllr Masterhorn and Cllr Scott as the HR Committee.

0526/06 Declarations of interest – None

0526/07 To determine if any items should be taken with public excluded - None

0526/08 Public participation – None

0526/09 Minutes of the Parish Council meeting of 5th March 26 – It was resolved to confirm these as correct records.

0526/10 Communications received not reported elsewhere on the agenda – The Council agreed to participate in the footpath maintenance scheme for the usual paths. Cllr Scott stated that there had been no further progress on the Calver Weir Trust since the last meeting.

0526/11 Councillor Co-option – Thomas Cooper offered to be a Councillor. The Council resolved to co-opt him onto the Council. Clerk to provide necessary documentation for acceptance of the post at the July meeting.

0526/12 Planning applications -

a. NP/DDD/0426/0448 Barn Croft, Pinfold Hill, Curbar – No comment

b. Any applications after the agenda was set:

i. NP/DDD/0426 Barn Croft, Pinfold Hill, Curbar – No comment

ii. NP/NMA/0526/0456 Wheatcroft, The Bent – No comment

iii. NP/DDD/0426/0437 Hafold Bach, Pinfold Hill, Curbar – Cllr

Masterhorn noted that whilst the application state there is no impact from raising the roof, there is actually a potential impact on Peak View Cottage opposite the site. She also noted that the application provided no clarification on the party wall. It was agreed to submit these comments to Peak Park Planning but with no objections on the application.

0526/13 Burial Ground update – The Clerk provided an update on the consecration process and the Council agreed to the £1k (+ VAT) costs associated with the consecration. This was on the basis that the money came from the Burial Ground net income received during 2025-26. It was agreed for the Clerk to calculate the Burial Ground retained earnings since it was moved back into the Parish Council's responsibility. This would then be kept as restricted funds i.e. notionally kept aside for maintaining the burial ground in the future. The Clerk will provide a regular update on these funds. The Council discussed the need for a separate Burial Ground Committee and the associated meetings. It was agreed that Cllr Cooper would be the Burial Ground member with David Nicholson taking an advisory role, subject to David accepting the role. The two along with the Clerk will meet once a year at the Burial Ground to complete the annual risk assessment and review of the site. Any other meeting would only occur if it was considered necessary by the Clerk. Action Clerk to discuss the way forward with David Nicholson.

0526/14 Recruitment of new Clerk – It was agreed to advertise the role with the existing job description but with an increase of 1 hour to 14 hours a month. Interviews will be completed by the HR Committee. The Council agreed to extend the Locum Clerk's contract until there has been an effective handover with a new Clerk.

0526/15 Playing field matters -

1. **Play equipment** – The Council resolved to proceed with the Caloo quote of £3k plus VAT for the fox and owl springers. They requested for the fox to be the original cute fox that was on the initial quote. The colours of the springers to be in line with the quotes but the green on the owl to be replaced with the darker green, code 5.
2. **Damaged sign** – Cllr Masterhorn provided proposed words for the sign and welcomed any feedback. Once finalised the Clerk will liaise with the Buxton printing company for an A2 size sign, like the 20s plenty signs. The font to be clear, and if possible, have embellishments as appropriate for the area. The Clerk will send any designs received to the Council for final agreement.
3. **Any other playing field matters** – It was noted that two of the gates need some maintenance. Action for Cllr Scott

0526/16 Traffic matters – Curbar Gap parking issues was discussed, and it was agreed for the Clerk to contact Cllr Hobson of DCC to determine when the resurfacing work will be completed and to ensure the double yellow lines will be reinstated or potentially red lines, especially on the apex of the hill.

0526/17 Telephone box and notice board repairs – It was agreed for the Clerk to liaise with the pub landlord about replacing the noticeboard both on style and potential financial assistance. The Clerk will liaise with Sally Foan about starting the book swap/library inside the telephone box. A sign can also be placed on the door if she wishes.

0526/18 Invoices for payment – the following invoices were approved for payment –

- DALC annual subscription fees £263.55
- Pip Gilbert locum clerk - £382.30 Feb/Mar, £414.60 Mar/April, £376.05 Apr/May
- EDF energy £17.88 March and £21.17 for April
- Unity charge of £7 per month of March, April and May
- Harry White snow clearance for Feb/Mar £144
- PPPF annual fees £12
- G E Davies £290 for April mow of playing field and burial ground

0526/19 Statement of financial position and AGAR forms– The Council resolved to approve the annual financial statement and AGAR forms. The Clerk informed the Council that the bank accounts have been reconciled and there is £21,427 as of 30 April 2026.

0526/20 Date of the next meeting – 2 July at 7pm

The Chair closed the meeting at 7.37pm.