

## CURBAR PARISH COUNCIL

Clerk: Sarah Nicholas

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27<sup>th</sup> April 2021

Dear Councillor,

You are summoned to attend the Annual General Meeting and the Ordinary meeting of Curbar Parish Council on **Thursday 6<sup>th</sup> May 2021 at 7.30pm.**

This will be a virtual meeting on Zoom login;

<https://us05web.zoom.us/j/81496606501?pwd=Q1VEZlo3Z2cwekROOTdKNTh2K1cydz09>

Meeting ID: 814 9660 6501

Password: yTe9Vy

Members are asked to sign the Declaration Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Nicholas

Clerk to Curbar Parish Council

### AGENDA

1. **Election of a Chairman**
2. **Appoint a Vice Chairman**
3. **To receive Apologies for Absence**
4. **Variation of Order of Business**
5. **Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest**

Please note:

- a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to
- b) make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item
- (c) of Public Speaking.

The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct.

6. **To determine which items, if any of the Agenda, should be taken with the public excluded.** If the council decides to exclude the public, it will be necessary to pass a resolution in the following terms: -

“That in view of the confidential nature of item..... to consider a resolution to exclude the press and public from the meeting in accordance with the Public Bodies (Admission to Meetings) Act 1960, s1, in order to discuss the item.”

## **7. Public Speaking**

- a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a member indicates they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) below. (If the item to which representations of comment were made by a Member is on the Agenda the Member must declare again and withdraw from the meeting during consideration of the item).
- b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter. Members of the Council, however, will restrict Police matters they raise to those relating to their Council Ward.
- c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or given evidence under the National Association of Local Councils' (NALC) Code of Conduct relating to Agenda items shall do so at this stage.

## **8. To approve the Minutes of the virtual Meeting held on Thursday 18<sup>th</sup> March 2021**

## **9. Planning**

## **10. Burial Ground**

- a) Nomination of Committee Members

## **11. Playing Field**

- a) New Equipment

## **12. Local Authority Treescapes Fund**

## **13. Review of Salting & Gritting Routes**

- a) Resident Letters

## **14. Replacement Christmas Tree Lights**

## **15. Future Meeting Venue**

## **16. Finance**

- a) To agree to pay the liabilities of the Parish Council
- b) Bank balances & Reconciliation
- c) Internet Banking Main Curbar Bank Account
- d) Burial Committee Bank Account
- e) End of Year Accounts

## **17. Footpaths & Graveyard Strimming**

**18. Policies**

- a) Protocol for Conduct of Chairman/members/officers
- b) Co-option of Councillors Policy
- c) Financial Reserves Policy
- d) Standing Orders
- e) Financial Regulations